

# Remote Access - Kronos

How to access Kronos using Citrix.

## Audience

Faculty	✓
Staff	✓
Students	✗
Others	✗

## Step-by-step guide

- [Step 1: Install Citrix Receiver](#)
- [Step 2: Open the Citrix Portal](#)
- [Step 3: Open Kronos](#)



### Login

Your login credentials will be the same login you use for your office computer when working remotely, NOT your eTenet account.

## Step 1: Install Citrix Receiver

If you already have the Citrix Receiver installed then you can skip to Step 2

Click the link for the computer you will be using,

Windows: <https://www.citrix.com/downloads/workspace-app/windows/workspace-app-for-windows-latest.html>

Mac: <https://www.citrix.com/downloads/workspace-app/mac/>

Within the download page, choose the option that says either,

"Download Receiver for Windows" or "Download Receiver for Mac"



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Once the file downloads, install it by double-clicking the file and following the prompts. The Citrix Receiver plugin is now installed.

Restart your computer before proceeding to Step 2

## Step 2: Open the Citrix Portal

Navigate to <https://satxcitrix.etenet.com> , remember, use your SATX or desktop login credentials even though it says "etenet.com"

## Step 3: Open Kronos

After you have logged in, you should have a page similar to the below, you might have more or less but everyone will have "Kronos"



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Type in your Kronos username and password.



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Close window when finished.

## Related articles

